



## October 2022

**(DRAFT on 10.11)**

### Agenda for 2022 CLASP Conference Wednesday-Friday, Nov. 9-11, 2022

REMINDERS	
	<i>To avoid altitude sickness, drink lots of water and get plenty of rest.</i>
	<i>We have arranged for a CC shuttle between the hotel and campus. However, if at any time you would like to go between campus and the hotel on your own (when the CC shuttle isn't running) there is a <a href="#">free downtown shuttle</a> called The Zeb that runs every 10 minutes along Tejon Street.</i>
TUESDAY, NOVEMBER 8	
4:00 pm – 7:00 pm MT	<b>Dinner Discussion Groups</b> – Downtown Colorado Springs - <a href="#">Locations being finalized</a>
WEDNESDAY, NOVEMBER 9	
8 am to 9 am MT	Breakfast at Rastalls <a href="#">Worner Campus Center</a> <a href="#">Breakfast coupon in registration packet</a> <a href="#">Table will be reserved in side room</a>
9 am –11:00 am MT <i>(may end earlier)</i>	<b>List Advisory Group (LAG) Officers Morning Meeting</b> <a href="#">Worner Campus Center</a> , Room 216 <i>Facilitator: LAG chair Susan Ferrari (and Tess Powers)</i>
8:00 am – 1:30 pm MT	<b>Welcome and Registration</b> <a href="#">Worner Campus Center</a> , Fireside Space <i>Facilitator: Debby Van Orden</i>
<i>Starting at 11:15 am MT</i>	<b>CC's 20-passenger Shuttle Bus will run from hotel to CC (running every 15-20 minutes). Shuttle will drop at Worner Campus Center until 1:15.</b>
11:30 am MT – 12:15 pm MT	Lunch at Rastalls <a href="#">Worner Campus Center</a> <a href="#">Lunch coupon in registration packet</a> <a href="#">Tables will be reserved in side room</a>

12:15 pm to 1:45 MT	<p><b>Pre-Conference Session #1: Resource Roundup</b>  <b>Worner Campus Center, WES Room (basement floor)</b>  <i>Facilitator: Tess Powers</i></p> <p>This is a pilot session. If you have a new resource* (checklist, procedure, policy, powerpoint, etc.) that another CLASPer might find useful:</p> <ol style="list-style-type: none"> <li>1) please email it to Tess by October 15 for inclusion in the Conference Session &amp; Collaboratory</li> <li>2) please put “Resource Roundup” in the email subject line and</li> <li>3) use the following naming convention for the document:  “Institution.LastNameofCLASPer.DescriptionofResource ...”</li> </ol> <p>Then during the Roundup, you will have a few minutes to describe the tool, how it came about, how you’ve used it on your campus, etc.</p> <p>*Note that tools for <i>Faculty Outreach</i> will be shared during the first Thursday session, so we will focus on tools for other aspects of our work during this session.</p>
1:45 pm – 2:00 pm MT	<p>15-minute break (time to walk about a block to Fine Arts Center)  <a href="#">OK to leave personal items in “Taste” room, where 3 pm session will take place. Debby will be right outside at Registration table.</a></p>
<i>Starting at 1:45 p.m.</i>	<p><i>CC’s 20-passenger Shuttle Bus will run drop at FAC rather than Worner Campus Center (running every 15-20 minutes).</i></p>
1:45 pm MT – 4:30 p.m.	<p><b>Welcome and Registration (continued)</b>  <b>Colorado Springs Fine Arts Center, take left from the Lobby</b>  <i>Facilitator: Debby Van Orden</i></p>
2:00 – 3:00	<p><b>Option 1: 20-minute Guided Tour</b> – with Michael Christiano, Director of Visual Arts and Museum, Meet in Lobby  <i>Take a look at the <a href="#">upcoming exhibitions</a> on this page.</i>  <i>Guided tour followed by ~30 minutes of free time to roam independently or check email, etc.</i></p> <p><b>Option 2: Tour of Campus (weather permitting)</b></p>
3:00 pm – 4:30 pm MT	<p><b>Pre-Conference Session #2: Dream Team or Pipe Dream: Navigating the Relationship between Sponsored Research and CFR</b>  <b>Colorado Springs Fine Arts Center, “Taste” meeting room</b>  <i>Facilitators: Shelly Galasso, Director of Sponsored Research &amp; Programs at North Central College, and Laura Hines, Director of Corporate &amp; Foundation Relations at Colorado College</i></p> <p>Join us for a guided discussion about the complexities and challenges of the relationship between Sponsored Research Offices and Corporate and Foundation Relations. This session welcomes participation from those working in either sponsored programs or in corporation/foundation relations and also those who may serve a dual SPO/CFR role. Discussion topics will include delineation of</p>

	responsibilities (or balance of responsibilities if you do both), challenges in reporting structures, and how to advocate for office infrastructure changes. Come prepared to share challenges and/or best practices from your own experience working toward achieving a SPO/CFR dream team.
<i>From 1:45 pm to 5 pm</i>	<i>CC's 20-passenger Shuttle Bus will run from hotel to FAC (running every 15-20 minutes).</i>
4:30 pm – 6:30 pm MT	<b>Welcome Reception</b> <b>Colorado Springs Fine Arts Center, Art Deco Lounge</b> We will be serving heavy hors d'oeuvres. You are welcome to seek out additional food and conversation in the downtown area after the shuttle to the hotel, however we have planned for an early night given that many attendees will be from the East Coast.
<i>From 6 pm until 7 pm</i>	<i>CC's 20-passenger Shuttle Bus will run from FAC to Hotel (running every 15-20 minutes).</i>
<b>THURSDAY, NOVEMBER 10</b>	
	<b>Location: McHugh Commons</b> <i>Marcella Mills, Associate Director of College and Community Events, will be waiting at Montgomery Hall for each CC-Hotel Shuttle drop-off so that she can escort people to McHugh Commons.</i>
<i>Starting at 7:15 am MT running until 8:45 am MT</i>	<i>CC's 20-passenger Shuttle Bus will run from hotel to CC (running every 15-20 minutes). Shuttle will drop at Montgomery Hall.</i>
7:30 am – 9:00 am MT Hot breakfast until 8:45 am Continental after 8:45 am	<b>Breakfast Roundtable Discussions – <i>Table Topics TBD</i></b> Newcomers Table plus many more!
9:00 am – 9:15 am MT	<b>Welcome – Conference Organizer and LAG Chair</b> <i>Facilitators: Tess Powers and Susan Ferrari</i>
9:15 am – 11:15 am MT	<b>Community of Practice Theme #1: Faculty Outreach</b> <i>Facilitators: Susan Ferrari, Anna Ruth, Rhonda Newton</i> <i>Two 40- to 45-minute Sessions:</i> <b>Faculty Outreach: Tools for Small Offices (and others)</b> Why reinvent the wheel? This session of lightning talks will highlight tools created by CLASP members for use in faculty outreach. <i>* short break *</i> <b>Faculty Outreach: Working with Mid-Career Faculty</b> Mid-career faculty can be a challenging audience. This session of lightning talks will explore faculty members' own perceptions about research and highlight several case studies of efforts to reach this group.
11:15 am – 11:30 am MT	<b>15-minute break – 5-minute walk to Bemis Great Hall</b>
	<b>Thursday Afternoon Lunch and Afternoon Session:</b> <b>Location: Bemis Great Hall</b>

11:30 – 12:15 pm MT	<b>Buffet Lunch</b>
12:15 pm – 1:30 pm MT	<p><b>"NSF from the Inside: Our Experiences Serving Within the NSF"</b>  <i>Facilitator: Tess Powers</i></p> <p>Join us for a panel discussion with two Colorado College faculty members and a member of the College's academic leadership who have each served within NSF. The session will conclude with a facilitated Q&amp;A between presenter and participants.</p> <ul style="list-style-type: none"> <li>• From July 2019 to January 2022, <b>Dr. Phoebe Lostroh</b> served as Rotating Program Director for the Genetic Mechanisms Cluster and the Systems and Synthetic Biology Cluster in the Division of Molecular and Cellular Biosciences in the Biological Sciences Directorate at the National Science Foundation. Dr. Lostroh is Associate Professor of Molecular Biology at CC.</li> <li>• From Aug. 2017 to Aug. 2019, <b>Dr. Mateo Munoz</b> served as an AAAS (American Association for the Advancement of Science) Science and Technology Policy Fellow with the National Science Board. Dr. Munoz is Associate Vice President for Strategy and Planning.</li> <li>• From Aug. 2018 to Aug. 2019, <b>Dr. Vanessa Munoz</b> served as an AAAS Science and Technology Policy Fellow in the Division of Engineering Education &amp; Centers in the Directorate for Engineering at the National Science Foundation. Dr. Munoz is an Associate Professor of Sociology at CC.</li> </ul> <p style="text-align: right;"><i>* CC faculty will be invited to attend</i></p>
1:30 pm – 1:45 pm MT	~10-minute break
1:45 pm – 3:30 pm MT	<p><b>Community of Practice Theme #2: Research Compliance Session</b>  <i>Facilitator: Kelly Delfatti</i></p> <p>This COP session will start with an overview of the myriad research compliance issues that wake us up at night, and then take a deeper dive into the three specific topics in which survey respondents expressed the greatest interest: RCR, FCOI, and Export Controls. Two CLASP members from different institutions will team up to present on each topic and share their institutions' policies and processes--what works and what doesn't. We'll spend about 30 minutes on each topic, including Q&amp;A. CLASP members Cara Martin-Tetreault and Angela Irvine will talk about RCR; Emily Robinson and Nicole Marshall will tackle FCOI; and Charlotte Whited and Kate Wallen will dig into Export Controls. We'll wrap up the session with the hope that participants will walk away with a better understanding of research compliance, some resources of interest, and specific ideas to implement once they return home. Presenters will also be available for follow up at a Research Compliance breakfast table on Friday morning.</p>
3:30 pm	<p><b>Board Bus for Excursion to <a href="#">Garden of the Gods (GoG)</a></b>  <b>Bus will be outside <a href="#">Montgomery Hall</a></b></p>

4:45 pm	Board Buses at GoG for Return Trip to Antlers Hotel ~30 minutes for freshening up at the hotel
5:30 pm - 9:30 pm MT	<b>Dinner at <a href="#">Phantom Canyon Brewing Company</a></b> ( <i>across from hotel</i> ) <b>Canyon Room (3<sup>rd</sup> Floor Event Space)</b> Happy Hour 5:30-6:30 pm Dinner ~ 6:30 pm
<b>FRIDAY, NOVEMBER 11</b>	
	<b>Location: McHugh Commons</b>
<i>Starting at 7:15 am MT running until 8:45 am MT</i>	<b>CC's 20-passenger Shuttle Bus will run from hotel to CC (running every 15-20 minutes). Shuttle will drop at Montgomery Hall.</b>
7:30 am – 9:00 am MT Hot breakfast until 8:45 am Continental after 8:45 am	<b>Breakfast Roundtable Discussions – Table Topics TBD</b> Compliance Follow-up Table plus many more!
9:00 am – 10:45 am MT	<b>Community of Practice Theme #3: Advocating for the SRO Office</b> <i>Facilitators: Renee Cox, Susan Ferrari, Tania Johnson</i>  Our session will provide a brief summary of the topics we covered in our virtual discussions and provide some time to work in groups on developing a plan of action to move one topic forward at your own institution: <ul style="list-style-type: none"> <li>• 1) advocating for personnel</li> <li>2) advocating for non-personnel</li> <li>3) advocating for structure (reporting structure, responsibilities, etc.) and</li> <li>4) advocating for a seat at the table/voice/access to information.</li> <li>• The effect of SRO life-cycle on your advocacy needs</li> <li>• Tools we identified that may be helpful for different types of advocacy – (benchmarking, internal data, transition plans, finding allies and advocates on campus and off-campus, etc.)</li> </ul>
10:45 am – 11 am MT	15-minute break
11:00 am – noon MT	<b>Dissemination Planning and Wrap-up</b> <i>Facilitator: Kristin Gershel</i> We have a number of ways to share the conference content and new ideas generated here with the CLASP community. During this last session, let's discuss how to share the information we learned more broadly and how to continue our conversations in 2023. * Coffee Chats * Collaboratory * Special Virtual Sessions
noon – 1:00 pm MT	Box Lunches will be available starting at 10:45 for those who need to run
<b>TBD</b>	<i>We will be reviewing departure information to determine if/when we will have CC's 20-passenger Shuttle Bus run from CC/Antlers to COS airport</i>